



EMBASSY OF THE REPUBLIC OF INDONESIA  
LONDON

**ANNOUNCEMENT**

**EMBASSY REFURBISHMENT PROJECT 2019 - EXPRESSION OF INTEREST**

**QUALIFYING CRITERIA CHECKLIST**

During 2019, *The Embassy of the Republic of Indonesia* intends to extensively refurbish our existing London Embassy building at 30 Great Peter Street, SW1P 2BU.

**Context and Brief** - The Embassy and staff will remain in-situ and operational during a phased works programme, which will likely incorporate a significant Building Services installation, re-design and refit of four upper-floors and extensive re-modelling of the entrance lobby areas (including the designing and forming of a double-height space, with installation of a new linking steel staircase). A full professional team are already in place and appointed.

We therefore and hereby invite Expressions of Interest from;

**Turnkey Design & Build contractors, with a particular focus on London fitout.**

To qualify for consideration, you must be able to demonstrate certain Qualifying Criteria – below are the minimum requirements that will need to be demonstrated in order for you to be considered for advancement to the next stage;

<b>CHECKLIST</b>		
<b>Qualifying Criteria</b>	<b>YES</b>	<b>NO</b>
considerable in-house interior-architecture/design capabilities (minimum 10 designers)		
the ability to put together an unpaid high-quality presentation and pitch of your fully costed design proposals, including CGIs - supported by fabrics and finishes boards		
in-house Mechanical & Electrical expertise (with a named TSM)		
the ability to deliver a substantial London construction project of over £3.5m (this figure not to exceed 20% of your proven average annual-turnover for D&B construction - excluding furniture or other services/supply items)		
a first-class credit rating		
a statement of turnover (£GBP) for the past 3 years, broken down into Construction and Furniture streams (audited-accounts to be requested at the next stage of process)		
a track-record and testimonials covering the above criteria, with at least three detailed Case Studies for recent projects, i.e. projects which comprised breaking-through concrete slab, staircase design & installation and in-situ working		
<b>For Embassy Use Only</b>		

Note – furniture supply is not within scope of this project, but we require financial data of any Furniture Divisions to be separately identified

Be sure you can meet these minimum requirements before proceeding further. If you cannot answer YES to the majority of the above, then you are unlikely to be suitable for this project.

Please complete this all questions on this form and include it with your Expression of Interest submission and return to [procurement.renovation2019@indonesianembassy.org.uk](mailto:procurement.renovation2019@indonesianembassy.org.uk). Hard copies of the submissions shall be sent to the Head of Chancery of the Indonesian Embassy at 30 Great Peter Street, SW1P 2BU.

The deadline for the submission of Expression of Interest is 23:59 on **Friday, 25 January 2019.**

Please note that the Contractor shall bear all costs incurred in the preparation of this Expression of Interest and future Pre-Qualification Questionnaire (PQQ) plus with the preparation and submission of its subsequent Project Proposals. The Embassy has no obligation to act upon any submissions or proposals submitted.

### Your Statement

I confirm that the answers to your questions are a true statement of fact.

Name (print) \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_